



FROST CREEK
EAGLE, CO.

M E M O R A N D U M

To: Frost Creek Technical Plan Submittal Applicants
From: Allison Kent, Mauriello Planning Group
Subject: New Requirements for Technical Plan Submittals
Date: February 11, 2026

Eagle County recently adopted a new process for Building Permit submittals which includes electronic plan submittals. As a result, as of February 2026, applicants no longer need to provide physical copies for Technical Plan Submittal to receive the Frost Creek DRC stamp of approval. If an applicant still intends to submit physical copies to Eagle County for permitting, please continue to submit the plans to Frost Creek DRC staff for the FC DRC stamp prior to Eagle County submittal.

The Frost Creek DRC will now accept electronic submittal of Technical plans and will provide a digital stamp on the plans for Eagle County submittal. Technical Plan submittals shall be submitted to staff only once **ALL** required items and elements have been completed and provided in one single submission. The format for submittal is to provide a link to a folder labelled as "Lot # TECH" (dropbox, google, etc.) with all of the following items:

- Complete building permit set of plans, including: architectural, civil, landscape, structural, and OWTS, which include all required elements.
- Compliance Agreement, signed by the owner of the property.

In order to provide the digital stamp, the PDFs cannot have security levels that would limit the ability of the FC DRC stamp to be added.

Additionally, the Compliance Deposit and Tech Review Fee payments must be received by Frost Creek. Please refer to the most current [FC DRC Fee Schedule](#).

Payment information is as follows:

Checks made out to "**Frost Creek Master Association**"

Mailed via USPS to:

Frost Creek DRC
PO Box 659
Eagle, CO 81631

Delivered to the Frost Creek Clubhouse or via

UPS/FedEx:
Frost Creek DRC
1094 Frost Creek Drive
Eagle, CO 81631

- Contact **Amy Gill** at agill@frostcreek.com / 970-760-0582 for additional payment options or payment questions.
- Contact **Allison Kent** at allison@mpgvail.com / 970-390-8530 for questions about Technical Plan submittals.